



Apex Friendship High School PTSA
Club Grant Application
2015-2016



The AFHS PTSA Club Grants were developed so clubs that neither receive funding from the PTSA nor have regular fundraising activities can apply for awards of up to \$50. The application is to be completed by the staff member overseeing the club. www.apexfriendshipptsa.org

Applicants, Staff Members, must be a current PTSA member

COMPLETE THE FOLLOWING			
Applicant Name (staff) and Full Club Name:			
Applicant (staff) Email:			
Student Club President Name and Email if applicable:			
Grades Involved:		Requirements for students to join club:	
Curriculum Area/Subject Matter of Club:		Approximate number of students/staff project will benefit:	
Provide information regarding the project/event for which you are requesting a grant. Include details like educational value, community involvement, benefit to students/school, etc. Please also include goals and objectives of project/event.			
Project/Event Start Date:		Project/Event Completion Date:	
Item(s) to be purchased with grant funds:			
Please list any other sources of funding for this project you have or anticipate receiving:			
Please check to indicate you agree to the following grant approval terms:			
<input type="checkbox"/> The project/event will be implemented as stated in the application, with any changes submitted in writing to the PTSA prior to the beginning of the project/event or funding will not be granted. <input type="checkbox"/> Completed projects or supplies purchased will remain at Apex Friendship High School. <input type="checkbox"/> Any staff member who receives a PTSA Club Grant must provide receipts for items paid by the grant within 30 days of receiving monies or by June 9, 2016 for end of school year awards. These are needed for audit purposes. <input type="checkbox"/> Approved grant money may only be used for items specified in this application. <input type="checkbox"/> Any staff members who apply for a PTSA Club Grant MUST be a current member of the AFHS PTSA. <input type="checkbox"/> AFHS PTSA Club Grants are only available for AFHS clubs. <input type="checkbox"/> You may be required to complete a post grant evaluation survey.			
Applicant Signature: _____		Date: _____	

Please email grant applications 30 days prior to event/project to: friendshiphighgrants@gmail.com

Applications are submitted, reviewed, and approved by the AFHS PTSA Grants Committee.
Grants that affect larger groups of students may be given priority.

PTSA USE ONLY

COMMITTEE APPLICATION POINT AVERAGE	GRANT APPROVED?	PAID DATE	EVENT RECEIPTS RECEIVED & ATTACHED FOR AUDIT?