



Apex Friendship High School PTSA Board Members Code of Ethics

As an AFHS PTSA Volunteer, I realize that I am subject to a code of ethics, similar to that which binds the professional in the field in which I work. Like them, I assume certain responsibilities and expect to account for what I do in terms of what I am expected to do:

1. I will keep confidential matters confidential.
2. I will work in cooperation with my fellow AFHS board and general members in a respectful, honest, fair, and supportive manner. I understand we work cohesively and welcome input from all members of our PTSA. I will support all committees where needed to help AFHS PTSA reach its goals. I will also demonstrate support for our entire school and to the success of all Apex Friendship High students.
3. I will respect the abilities and strengths of my fellow board members and encourage their leadership. I also understand support and help from fellow members is not meant to make me feel inadequate but to serve as support and growth. I will support teamwork and collaboration.
4. I plan to find out how I can best serve the activity for which I have volunteered and to offer as much support as I can give but no more.
5. I believe my attitude towards volunteer work should be professional. I will refrain from language and actions that do not support our PTSA or mission. I will take responsibility for my actions without assigning blame to others. I will demonstrate discretion and sound judgement when discussing all AFHS PTSA matters while protecting confidential information. Exercise discretion, sensitivity and sound judgment when discussing PTA matters, protecting all privileged and confidential information.
6. I believe I have an obligation to my work, to those who direct it, to my colleagues, to those for whom it is done, and to the public.
7. I will respect all PTSA materials and documents. I will return all materials to the PTSA at the end of my term in the same condition I received them, minus normal wear and tear. I will not duplicate PTSA keys or other securing materials or lend these items to anyone, even fellow board members, without first receiving approval from the PTSA President.
8. I understand the main function of this PTSA is to serve the interests of all AFHS students.
9. I will not use my position for personal or professional financial gain for myself, family, colleagues, or friends under any circumstances.
10. I will resign from my position if I am ever unable to fulfill the required duties.
11. When making personal verbal or written opinions, I will declare these opinions are not those of the AFHS PTSA or National PTA.
12. I will respect and support decisions adopted by the AFHS PTSA board and made within the parameters of the Bylaws and *Robert's Rules of Order*. Any disagreements with those decisions need to be brought before the Apex Friendship High PTSA Board to be handled properly.

As a member of the Apex Friendship High PTSA Board, I agree to the above and acknowledge acceptance of these guidelines by signing this agreement. A signed copy will be retained by the AFHS PTSA Secretary.

Board Member Name: _____

Board Member Signature: _____ Date: _____